

JEFFERSON COUNTY RURAL WATER DISTRICT #13

1951 Wellman Rd. Lawrence, KS 66044

785-842-1502

www.jfrwd13.com

MONTHLY PUBLIC BOARD MEETING

Location: District Office - 1951 Wellman Rd.

October 18, 2018 - 7:00 p.m.

CALL MEETING TO ORDER:

GUESTS:

MINUTES FROM 09/20/2018 PUBLIC BOARD MEETING:

NEW CERTIFICATES AND TRANSFERS:

TREASURER'S REPORT:

- ✓ Financial Summary
- ✓ Unpaid Bills Report

DISTRICT MANAGER'S REPORT:

- ✓ Monthly Activity Report
- ✓ Water Sales/Usage/Loss Report
- ✓ Update: 246th St. & 13th St. Project
- ✓ Review of High Service Pump Failure at the Plant on 10/03-04

OFFICE MANAGER'S REPORT:

- ✓ Accounts Receivable Aging Report
- ✓ Payment Method Review
- ✓ CD Maturing on 10/24/2018

OLD BUSINESS:

NEW BUSINESS:

- ✓ Begin Budget Discussions, Review Current Budget and Identify Areas of Concern
- ✓ Request Fee Schedule from Engineer and Attorney
- ✓ Employee Reviews (by District Manager)
- ✓ District Manager Review-First Draft (by Board) (and Evaluate the Review Form)
- ✓ Propose Pay Increase Percentage
- ✓ Set Dates for Auditor to Conduct Audit & MD&A Review
- ✓ Review Calendar for Next Month's Agenda Items

NEXT MEETING November 15, 2018