

**JEFFERSON COUNTY RURAL WATER DISTRICT #13**  
**1951 Wellman Rd. Lawrence, KS 66044**  
**785-842-1502**  
**MONTHLY BOARD MEETING AGENDA**  
**February 20, 2025- 7:00p.m.**  
**LOCATION: District Water Office - 1951 Wellman Rd.**

**CALL MEETING TO ORDER:**

**GUESTS:** Jarrod Saathoff with Bartlett & West  
David Nichols – Landowner Easements

**USDA LOAN PROJECTS:**

- ✓ Monthly Update
- ✓ Monthly Request to USDA - #25 (Hettinger Pay App #9)

**CONSENT AGENDA:**

- ✓ MINUTES FROM 01/16/2024 BOARD MEETING
- ✓ NEW CERTIFICATES - \_\_0\_ TRANSFERS - \_1\_\_

**TREASURER REPORT:**

- ✓ Financial Summary
- ✓ Unpaid Bills Report

**PLANT & DISTRIBUTION OPERATIONS MANAGER'S REPORT:**

- ✓ Monthly Activity Report
- ✓ Water Sales/Usage/Loss Report

**OFFICE OPERATIONS MANAGER'S REPORT:**

- ✓ Confirm KRWA Attendees Registration Forms

**BUSINESS:**

- ✓ Finalize 2025 Budget
- ✓ Plant & Distribution Manager Review of Emergency Water Supply Plan (06-17-2021), Municipal Water Conservation Plan (02-17-2022), Water Drought/Emergency Resolution (08-15-2019), Cross Connection Regulation (Exhibit A in Rules & Regs as of 08-19-2021), Water Source Protection Plan (12-16-2021), Emergency Response Plan, and Risk & Resilience Assessment
- ✓ Assign Voting Delegate and Alternate Delegate for KRWA Annual Business Meeting
- ✓ Report from Nominating Committee: Deadline to Submit Written Nominations on Form Designated by the Board
- ✓ Review Calendar for Next Month's Agenda Items

**NEXT BOARD MEETING: ANNUAL & MONTHLY – MARCH 20, 2025**