

JEFFERSON COUNTY RURAL WATER DISTRICT #13
1951 Wellman Rd. Lawrence, KS 66044
785-842-1502

MONTHLY BOARD MEETING AGENDA

July 20, 2023 7:00 p.m.

LOCATION: District Water Office - 1951 Wellman Rd.

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/238637317>

You can also dial in using your phone.

United States (Toll Free): 1 866 899 4679

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CALL MEETING TO ORDER:

GUESTS:

CONSENT AGENDA:

- ✓ MINUTES FROM 06-15-2023 BOARD MEETING
- ✓ NEW CERTIFICATES - 1, TRANSFERS - 5

COUNTY WATER AVAILABILITY FORMS (Ag Lot Split, C.U.P, Platted Subdivision) - 0

TREASURER'S REPORT:

- ✓ Financial Summary
- ✓ Unpaid Bills Report

USDA LOAN PROJECTS:

- ✓ USDA Right-Of-Way Certificate Ready to Sign (Right-Of-Way Map Attached)
- ✓ Submit Monthly Request to USDA – No. 13
- ✓ Revised Timeline Review

PLANT & DISTRIBUTION OPERATIONS MANAGER'S REPORT:

- ✓ Monthly Activity Report
- ✓ Water Sales/Usage/Loss Report
- ✓ LV#10 Wholesale Rate: Preliminary Allocation – Response from LV#10

OFFICE OPERATIONS MANAGER'S REPORT:

- ✓ Payment Method Review
- ✓ Accounts Receivable Aging Report
- ✓ Aqua Backflow, Inc.

BUSINESS:

- ✓ Review Bylaws and Rules and Regulations
- ✓ Review Employee Handbook
- ✓ Finalize & Submit: Emergency Water Supply Plan (06-17-2021), Water Drought/Emergency Resolution (08-15-2019), Cross Connection Regulation (Exhibit A in Rules & Regs as of 08-19-2021), Municipal Water Conservation Plan (03-17-2022), and Water Source Protection Plan (12-16-2021), EPA/AWIA Emergency Response Plan, EPA/AWIA Risk & Resilience Assessment
- ✓ Review Calendar for Next Month's Agenda Items
- ✓ Executive Session-Personnel

NEXT MONTHLY MEETING: August 17, 2023