

JEFFERSON COUNTY RURAL WATER DISTRICT #13
1951 Wellman Rd. Lawrence, KS 66044
785-842-1502

MONTHLY BOARD MEETING AGENDA

November 16, 2023 7:00 p.m.

LOCATION: District Water Office - 1951 Wellman Rd.

Please join my meeting from your computer, tablet or smartphone. <https://meet.goto.com/476969189>

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United States (Toll Free): 1 866 899 4679

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CALL MEETING TO ORDER:

GUESTS: Louis Funk with Bartlett & West

CONSENT AGENDA:

- ✓ MINUTES FROM 10/19/2023 BOARD MEETING
- ✓ NEW CERTIFICATES -2, TRANSFERS - 3

TREASURER'S REPORT:

- ✓ Financial Summary
- ✓ Unpaid Bills Report

USDA LOAN PROJECTS:

- ✓ Revised Timeline Review
- ✓ Discuss Water Rights Application
- ✓ Finalize RFP for Project Inspector (to hire at December Board Meeting)

PLANT & DISTRIBUTION OPERATIONS MANAGER'S REPORT:

- ✓ Monthly Activity Report
- ✓ Water Sales/Usage/Loss Report

OFFICE OPERATIONS MANAGER'S REPORT:

- ✓ Payment Method Review
- ✓ Accounts Receivable Aging Report

BUSINESS:

- ✓ Second draft of budget to be finalized this month or in December
- ✓ Annual District Review presented by Plant & Distribution Manager and Office Manager
- ✓ Discuss Backflow Prevention Program
- ✓ Review Calendar for Next Month's Agenda Items
- ✓ Executive Session - Employee Reviews

NEXT MONTHLY MEETING: December 21, 2023