

January 21, 7:00 P.M. at the District Office: 1951 Wellman Rd. & By Teleconference

Review calendar for year and make adjustments as necessary
Finalize and submit: Emergency Water Supply Plan, Water Drought/Emergency Resolution, Cross Connection Policy, and Municipal Water Conservation Plan

February 18, 7:00 P.M. at the District Office: 1951 Wellman Rd. & By Teleconference

Management's Discussion and Analysis (MD&A) review (with auditor present)
Identify attendees for KRWA conference - CONFERENCE CANCELLED DUE TO COVID-19
Assign voting delegate and alternate delegate for KRWA annual business meeting
Report from nominating committee: DEADLINE TO SUBMIT WRITTEN NOMINATIONS ON FORM DESIGNATED BY THE BOARD
Review meter reader contract

March 18, 7:00 P.M. at the District Office: 1951 Wellman Rd. & By Teleconference

Annual Meeting
Regular Meeting
Request any changes to SSI forms and review form requirements
Meter reader contract goes out for proposal

April 15, 7:00 P.M. at the District Office: 1951 Wellman Rd. & By Teleconference

Analyze rate for City of McLouth & LV#10
KRWA conference notes from staff and Board members - CONFERENCE CANCELLED DUE TO COVID-19
Review SSI forms
Proposal opening for meter reader contract

May 20, 7:00 P.M. at the District Office: 1951 Wellman Rd.

Review rate for City of McLouth & LV#10
Review any proposed or planned major capital improvement projects
Review changes on agreement for contract services (on call/maintenance services and emergency repairs)

June 17, 7:00 P.M. at the District Office: 1951 Wellman Rd.

Meet with City of McLouth & LV#10 to advise of rate increase estimate (budgetary range)
Set benefit unit rates for the year
Finalize changes on agreement for contract services (on call/maintenance services and emergency repairs)

July 15, 7:00 P.M. at the District Office: 1951 Wellman Rd.

Review bylaws and rules & regulations
Review employee handbook

August 19, 7:00 P.M. at the District Office: 1951 Wellman Rd.

Review water rates and monthly minimum (includes City of McLouth & LV#10)
Review benefit unit application procedures
Agreement for contract services (on call/maintenance services & emergency repairs) goes out for proposal

September 16, 7:00 P.M. at the District Office: 1951 Wellman Rd.

Set water rates and monthly minimum for next calendar year (includes City of McLouth & LV#10)
Distribute district manager review form to Board members
Proposal opening for agreement for contract services (on call/maintenance services and emergency repairs)

October 21, 7:00 P.M. at the District Office: 1951 Wellman Rd.

Begin budget discussions, review current budget and identify areas of concern
Request fee schedule from engineer and attorney
Employee reviews (by district manager)
District manager review-first draft (by Board)
Propose pay increase percentage
Set dates for auditor to conduct audit & MD&A review (and sign engagement letter)

November 18, 7:00 P.M. at the District Office: 1951 Wellman Rd.

Second draft of budget to be finalized this month or in December
District manager review-final draft (by Board)

December 16, 7:00 P.M. at the District Office: 1951 Wellman Rd.

Finalize budget
Set feasibility study rates for the year
Finalize pay increase percentage (to start January 1st)
Nominating committee forms for annual election (newest elected directors)
Determine location for annual meeting