

JEFFERSON COUNTY RURAL WATER DISTRICT #13
1951 Wellman Rd. Lawrence, KS 66044
785-842-1502
www.jfrwd13.com
MONTHLY PUBLIC BOARD MEETING
January 16, 2025, 7:00 p.m.
LOCATION: District Water Office - 1951 Wellman Rd.

CALL MONTHLY BOARD MEETING TO ORDER

The meeting is called to order by Chairperson Gordon Brest at 7:00 p.m.

Board Members Present: Chairperson Gordon Brest, Vice Chairman Andrew Brewer, Secretary George Pogge, Director Rick Reischman, Director John Hachmeister, Director Crystal Miles

Board Members Absent: Treasurer: Paulette Schwerdt

Staff Members Present: Joe Osborn, Niki Fincham

Guests: Louis Funk with Bartlett & West, Bob Lockwood with Sarcoxie Township and Patron John Clinger

Bob Lockwood is recognized and presents a document with a list of questions that were brought up at the Sarcoxie Township Board Meeting. (See attached pages of questions and answers)

Additional question: Who has authorization to pull from the District hydrants?

Answer: Fire Dept. and sometimes, with District authorization, private sources. Note: It's a federal offense to tamper with any hydrant without prior authorization.

Mr. Lockwood explains that he has received several emails from people who are upset about "destruction of their property". Chairman Gordon Brest acknowledges their frustration and reiterates that we have asked patrons to be involved and see what the upcoming projects were about since the beginning of the planning of these projects, several years ago. He states, "It is not our intent to destroy the community, it's our community too."

John Clinger is recognized and acknowledges receipt of the items he previously requested. There is a discussion regarding the explanation of Road Right of Way vs. Easement. Mr. Clinger provides a handout with pictures of his property (see attached) and wants to distinguish whose responsibility it is to restore his property. After much discussion the Board confirms that it's the contractor's responsibility to complete the final clean up. The Water District can only enforce the contract.

USDA LOAN PROJECTS:

MONTHLY UPDATE:

Louis Funk reports:

- 1) Hettinger is now basically done with installing the pipeline. They are making progress on burning brush piles and have moved on to DeHoff which is the "last stretch". The buildings are scheduled for delivery in March. Concrete pads must be poured prior to delivery and will depend mostly on the weather. He presents Hettingers Pay App #8 for approval.

MOTION: It is moved by Andrew Breuer and seconded by John Hachmeister to approve Hettinger's Pay App # 8.

VOTE: So moved 6-0



- 2) Louis provides a handout of pictures (see attached) and presents an issue that he and Joe have been working with Ben Haring (KDHE) to resolve without involving the Board but have been unsuccessful. The water line goes through what Mr. Haring describes as a “Feed Lot” and the regulations are very different than for what was previously determined as a “Seasonal Holding Lot”. Mr. Haring wants the line moved to the Road Right of Way. After the Board’s discussion it is decided that the District will move the line. Gordon Brest instructs Joe Osborn to take pictures for record.

CONSENT AGENDA:

MINUTES FROM 12/19/2024 BOARD MEETING

NEW CERTIFICATES - 0 TRANSFERS - 4

MOTION: It is moved by John Hachmeister and seconded by George Pogge to approve the consent agenda.

VOTE: So moved 6-0

TREASURER REPORT:

Financial Summary:

A complete and thorough Executive Summary Report and Cash/Cash Equivalents - Detail Report is included in the Board Packet with an Unpaid Bills Report.

MOTION: It is moved by Andrew Breuer and seconded by Crystal Miles to pay bills.

VOTE: So moved 6-0.

PLANT & DISTRIBUTION OPERATIONS MANAGER’S REPORT:

MONTHLY ACTIVITY REPORT: A detailed report is included in the Board packet regarding the following: West Well; Water Plant; Meter Installations; Distribution; Water Usage & Water Loss; Water Sold Breakdown and Water Loss Report/Chart.

Joe Osborn reports that our Water Loss has been high, but he believes the leak on Washington was the one we’ve been looking for and production has decreased significantly since that repair.

OFFICE OPERATIONS MANAGER’S REPORT:

All detailed reports are included in the Board packet

MOTION: It is moved by Andrew Breuer and seconded by John Hachmeister to approve the RD Monthly Payment Approval Request #24.

VOTE: So moved 6-0.

BUSINESS:

- 1) Finalize 2025 Budget:

MOTION: It is moved by John Hachmeister and seconded by Andrew Breuer to approve the payroll portion of the budget.

VOTE: So moved 6-0.

The remainder of the budget is tabled pending discussion with the auditor.

- 2) Review Annual Calendar and adjust as necessary
- 3) Review Calendar for Next Month’s Agenda Items



ADJOURNMENT

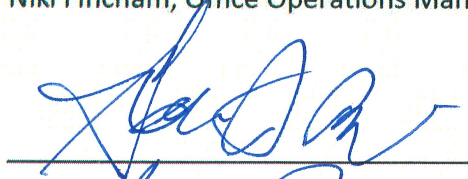
MOTION: It is moved by Andrew Breuer and seconded by Crystal Miles to adjourn at 8:50 p.m.

VOTE: So moved 6-0.

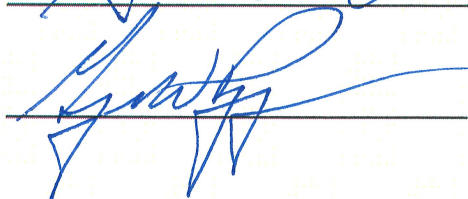
Handouts:

- 1) Sarcoxie Township Questions (source: Bob Lockwood)
- 2) Clinger Property Pictures – (source: John Clinger)
- 3) Livestock Pen Pictures (source: Louis Funk)

Respectfully Prepared and Submitted by,
Niki Fincham, Office Operations Manager



Gordon A. Brest, Chairperson



George Pogge, Secretary